

High Sick Leave Consumption Kentuckiana Works

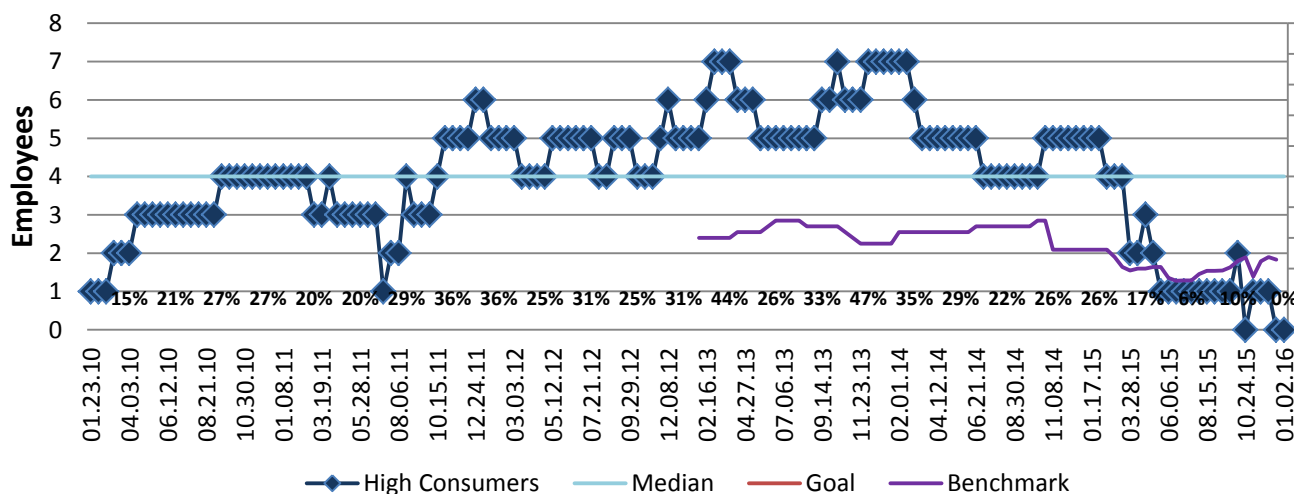


KPI Owner: Cindy Read

Process: Sick Leave Management

Baseline, Goal, & Benchmark		Source Summary	Continuous Improvement Summary		
Baseline: Calendar Year 2013 Avg 6 Employees Goal: Compared to a baseline of 6 employees, reduce the number of employees with high sick leave consumption to 3 in FY16 (July 2015-June 2016) Benchmark: 8.72% LMG Top Quartile 12/19/15		Data Source: Payable Time Peoplesoft Goal Source: Scope Summary Benchmark Source: Enterprise KPI Report	Plan-Do-Check-Act Step 3: Determine and quantify root causes Measurement Method: # of employees who used 9 or more out of 12 sick ¹ days in a 12 month period; rate calculated by dividing by total employees Why Measure: Promote a culture in which sick time is used appropriately Next Improvement Step: Document root causes by person and determine what can be done to address the root causes		
How Are We Doing?					
01.05.14-01.02.16 Rolling 52wk Avg Goal	01.05.14-01.02.16 Rolling 52wk Avg		01.04.15-01.02.16 Goal	01.04.15-01.02.16 Actual	
3	2		3	0	
Employees	Employees		Employees	Employees	

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Root cause analysis is not necessary because there is no gap between the goal and current performance.